

**NATIONAL FERTILIZERS LIMITED
CORPORATE OFFICE: HR DEPARTMENT**

Ref: NFL/CO/HR/MED/PRMS-2022-23/Portal/2

Date: 28.12.2022

C I R C U L A R

An online portal for Post-Retirement Medical Scheme (PRMS) for eligible ex-employees is functional and is available at Retired Employee Desk section on NFL's website (www.nationalfertilizers.com). Through this portal members of PRMS Scheme will now be able to submit their OPD Claims.

As already informed vide [circular dated 28.09.2022](#), existing members of PRMS can view their profile and edit/ update their correspondence address, mobile number, email address and bank account details etc. To login, existing PRMS member should have their own valid mobile number and email-Id.

The window for lodging OPD claims for the period Jul - Dec, 2022 on the PRMS portal shall remain active between 01.01.2023 and 15.02.2023. The steps for lodging OPD claims for existing members are given below:-

1. Visit NFL's website www.nationalfertilizers.com>>>>Click on "Retired Employee Desk" or type <https://prms.nfl.co.in> in URL.
2. Login by entering registered mobile number.
3. OTP shall be generated and will be received on the registered mobile number and also on the email of the member.
4. Enter the OTP to login.
5. Member will be directed to the profile page, where he/she shall validate his/her e-mail address via OTP on e-mail.
6. Member / User shall then be able to view or edit/update his/her Bank Account details, Mobile Number, e-mail and correspondence address.
7. After updating the profile, members will be able to view their dashboard, wherein they shall click on "Manage Claims". After this the member will click on "New Claim Request" to apply OPD claim.
8. A window will be opened where the members shall be able to enter their medical expenses such as consultation charges, medicines, test charges etc.
9. Members may also enter Preventive Health Checkup (PHC) expenses for self and spouse (if any).
10. After entering the details of medical expenses and PHC details, members will upload their existence certificate and submit the claim by clicking on "submit" button.

Other conditions regarding reimbursement of OPD expenses shall remain same as mentioned in the Corporate Office Circular NFL/CO/HR/PRMS-2022-23/OPD/1593 dated 22.06.2022.

In case of any query or assistance member may click on "**Contact Us**" Tab available on PRMS Portal by mentioning his/her employee number, e-mail address, contact number and submit to the PRMS Admin. For detailed instructions, please refer Annexure-I attached to this Circular.

It is to be noted by the PRMS members that, lodging of OPD claims shall be submitted by eligible ex-employees/ members through PRMS portal only and no requests/claims received through any other mode shall be entertained.

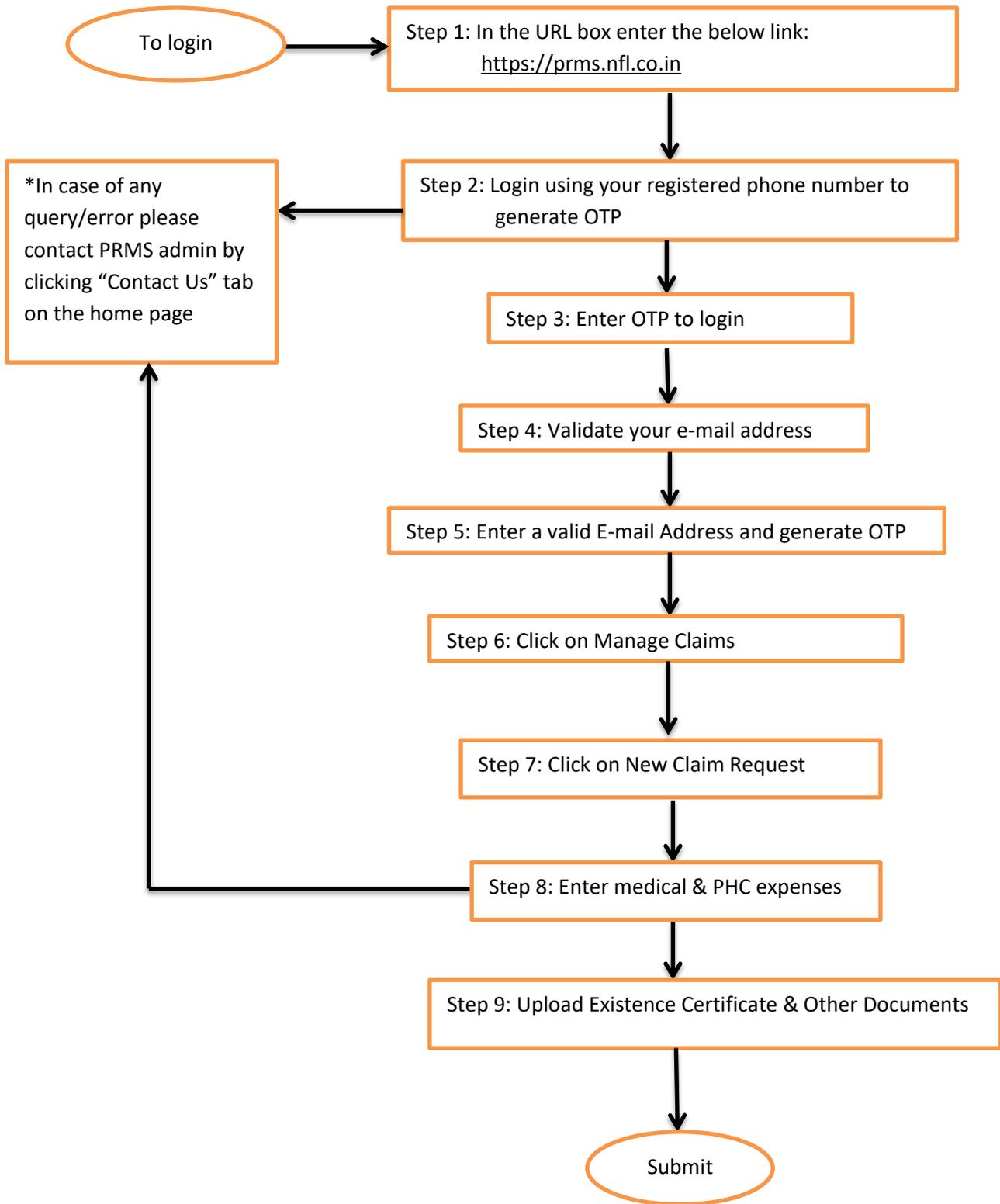
Hindi version overleaf.

-sd
(S.K. TYAGI)
Chief Manager (HR)

Circulation:

- CM(HR), C&MD Sectt.
- Secy. to D(M)/ D(F)/ D(T)/ CVO
- All Unit Heads / HR Heads/ Zonal Heads
- All HODs, CO/CMO, NOIDA
- CGM (IT) C.O. - for uploading at "Retired employees Desk".

HOW TO CLAIM YOUR OPD REIMBURSEMENT ON PRMS PORTAL



संदर्भ: एनएफएल/सीओ/एचआर/मेड/पीआरएमएस-2022-23/पोर्टल/2

दिनांक: 28.12.2022

परिपत्र

पात्र पूर्व कर्मचारियों के लिए, सेवानिवृत्ति के बाद, चिकित्सा योजना (PRMS) के लिए ऑनलाइन पोर्टल कार्यरत है और एनएफएल की वेबसाइट (www.nationalfertilizers.com) पर सेवानिवृत्त कर्मचारी डेस्क अनुभाग में उपलब्ध है। अब इस पोर्टल के माध्यम से PRMS योजना के सदस्य अपना OPD दावा जमा कर सकेंगे।

जैसा कि परिपत्र दिनांक 28.09.2022 द्वारा पहले ही सूचित किया जा चुका है, PRMS के मौजूदा सदस्य अपना प्रोफाइल देख सकते हैं और अपने पत्राचार के पते, मोबाइल नंबर, ईमेल पते और बैंक खाते के विवरण आदि को एडिट/अपडेट कर सकते हैं। लॉगिन करने के लिए, मौजूदा PRMS सदस्य के पास अपना स्वयं का वैध मोबाइल नंबर और ईमेल-आईडी होना चाहिए।

PRMS पोर्टल पर जुलाई-दिसंबर, 2022 की अवधि के लिए OPD दावे दर्ज करने के लिए विंडो 01.01.2023 और 15.02.2023 के बीच सक्रिय रहेगी। मौजूदा सदस्यों के लिए OPD दावा दर्ज करने के चरण नीचे दिए गए हैं:-

1. एनएफएल की वेबसाइट www.nationalfertilizers.com >>>> "सेवानिवृत्त कर्मचारी डेस्क" पर क्लिक करें या URL में <https://prms.nfl.co.in> टाइप करें।
2. पंजीकृत मोबाइल नंबर दर्ज कर लॉगिन करें।
3. OTP जनरेट होगा और जो पंजीकृत मोबाइल नंबर और सदस्य के ईमेल पर भी प्राप्त होगा।
4. लॉगिन करने के लिए OTP दर्ज करें।
5. सदस्य को प्रोफाइल पेज पर निर्देशित किया जाएगा, जहां वह ई-मेल पर OTP के माध्यम से अपना ई-मेल पते की पुष्टि करेगा।
6. सदस्य/यूजर तब अपने बैंक खाते के विवरण, मोबाइल नंबर, ई-मेल और पत्राचार के पते को देखने या एडिट/अपडेट करने में सक्षम होंगे।
7. प्रोफाइल अपडेट करने के बाद, सदस्य अपना डैशबोर्ड देख सकेंगे जिसमें वे "Manage Claims" पर क्लिक करेंगे। इसके बाद सदस्य OPD दावा आवेदन करने के लिए "New Claim Request" पर क्लिक करेंगे।
8. एक विंडो खुलेगी जहां सदस्य अपने चिकित्सा व्यय जैसे परामर्श शुल्क, दवाएं, परीक्षण शुल्क आदि दर्ज कर सकेंगे।
9. सदस्य स्वयं और अपने जीवनसाथी के लिए प्रिवेंटिव हेल्थ चेकअप (PHC) खर्च भी दर्ज कर सकते हैं।
10. चिकित्सा व्यय और PHC विवरण दर्ज करने के बाद, सदस्य अपने अस्तित्व प्रमाण पत्र को अपलोड करेंगे और "Submit" बटन पर क्लिक करके दावा प्रस्तुत करेंगे।

OPD व्ययों की प्रतिपूर्ति के संबंध में अन्य शर्तें वही रहेंगी जो कॉर्पोरेट ऑफिस परिपत्र NFL/CO/HR/PRMS-2022-23/OPD/1593 दिनांक 22.06.2022 में उल्लिखित हैं।

किसी भी प्रश्न या सहायता के मामले में सदस्य PRMS पोर्टल पर अपने कर्मचारी नंबर, ई-मेल पते, संपर्क नंबर का उल्लेख करके उपलब्ध "Contact Us" टैब पर क्लिक कर सकते हैं और इसे PRMS एडमिन को सबमिट कर सकते हैं। विस्तृत निर्देशों के लिए, कृपया इस परिपत्र के साथ संलग्न अनुबंध-1 देखें।

PRMS सदस्यों द्वारा यह ध्यान दिया जाना चाहिए कि OPD दावों का प्रस्तुतीकरण केवल PRMS पोर्टल के माध्यम से मात्र पूर्व कर्मचारियों/सदस्यों द्वारा किया जाएगा और किसी अन्य माध्यम से प्राप्त किसी भी अनुरोध/दावे पर विचार नहीं किया जाएगा।

सतीश
28/12/22

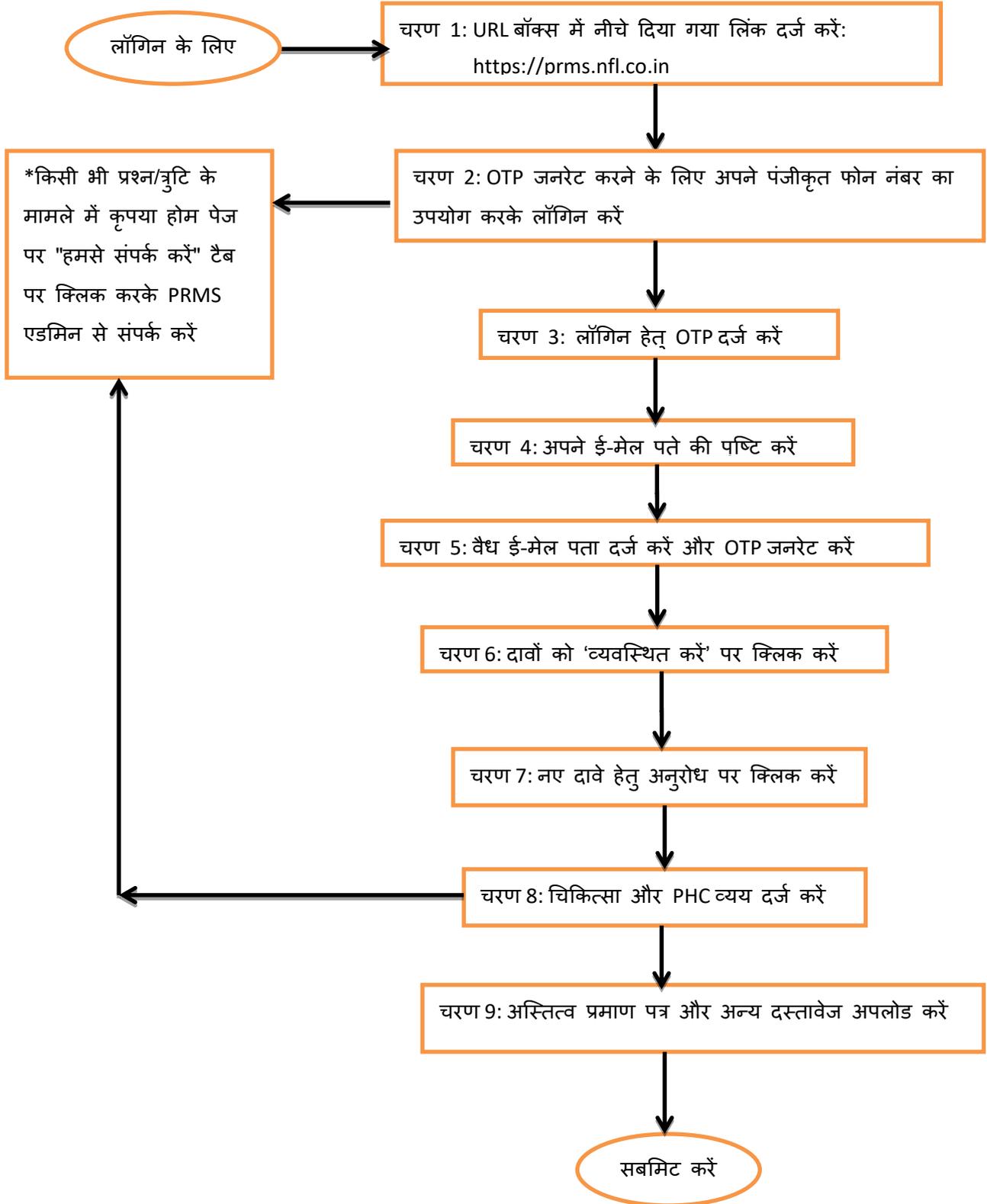
(एस के त्यागी)

मुख्य प्रबंधक (मानव संसाधन)

प्रसारण:

- मुख्यप्रबंधक (एचआर), अध्यक्ष एवं प्रबंध निदेशक सचिवालय।
- डी(एम)/डी(एफ)/डी(टी)/सीवीओ के सचिव
- सभी यूनिट प्रमुख/एचआर हेड/जोनल हेड
- सभी विभागाध्यक्ष,सीओ/सीएमओ, नोएडा
- सीजीएम (आईटी) सी.ओ. - "सेवानिवृत्त कर्मचारी डेस्क" पर अपलोड करने हेतु।

पोर्टल पर OPD प्रतिपूर्ति का दावा कैसे करें



POST RETIREMENT MEDICAL SCHEME (PRMS)

HOW TO CLAIM YOUR OPD REIMBURSEMENT ON PRMS PORTAL

LOG ON TO – <https://prms.nfl.co.in>

NATIONAL FERTILIZERS LIMITED
(A Government of India Undertaking)

एन एफ एल
NFL

Home Login Registration Circular FAQ Contact Us

Login

Mobile No

+91 9718 236

GET OTP or Register

Click on "Get OTP"

About Us | Terms & Conditions | Refund & Cancellation Policy | Contact Us | Membership Flow | Privacy Policy | Memberships Pricing

Type here to search 13°C 12:16:57 PM 20-Dec-22

ENTER YOUR REGISTERED PHONE NUMBER TO GENERATE OTP

Inbox x | Inbox x | New c x | NFL PC x | G deme: x | Policy: x | A1996 x | Rights x | G Menta x | Menta x | CGHS x | +

← → ↻ prms.nfl.co.in/login.php

NATIONAL FERTILIZERS LIMITED
(A Government of India Undertaking)

एन एफ एल
NFL

Home Login Registration Circular FAQ Contact Us

Login

Mobile No
+91 9716 0236

OTP:
102329

[Re-send OTP](#)

OTP has been sent to your registered email m*****0@gmail.com and mobile no*****0236.

LOGIN or Register

Enter OTP here

About Us | Terms & Conditions | Defund | Consultation Defund | Contact Us | Membership Flow | Defund Defund | Membership Defund

Type here to search

13°C 12:18:34 PM 20-Dec-22

Validate E-mail address

The screenshot shows a web browser window with the following tabs: 'Inbox (6) - mamta.singh@nfl.co...', 'OPD claim reimbursement - prm...', and '100.110.33.17/prms/edit-profile...'. The address bar shows '100.110.33.17/prms/edit-profile.php?email_verify=1'. The page content includes:

- IFSC Code:
- Confirm Bank A/c. No. for NEFT:
- Bank address:
- Note: Please make sure to provide correct bank details to avoid any false claim disbursement/payment.
- Communication Information: Present address where membership card is to be mailed. K-
- Telephone/Mobile No: 9425
- Email ID: @gmail.com
- Please verify your email first then only you can update your profile communication details.
- Change Password: Password Your new password Confirm Password Your confirm new password

A callout box on the left side of the page contains the text: **Validate e-mail, member may also view his/her profile and other details**. The callout box is a black speech bubble shape pointing towards the 'Communication Information' section.

CLICK ON MANAGE CLAIMS TO LODGE YOUR OPD

The screenshot shows a web browser window displaying the user dashboard for the National Fertilizers Limited (NFL) Post-Retirement Medical Scheme (PRMS). The browser's address bar shows the URL `prms.nfl.co.in/user-dashboard.php`. The page header features the NFL logo and the text "NATIONAL FERTILIZERS LIMITED (A Government of India Undertaking)". A navigation menu includes links for Home, Dashboard, Manage PRMS Memberships, Manage Claims, Circular, FAQ, Contact Us, and Log out. The main content area displays a "Welcome" message followed by a redacted name and "Employee No -" followed by a redacted number. Below this, three buttons are visible: "MANAGE MEMBERSHIPS" (green), "MANAGE CLAIMS" (orange, circled in black with a "Click here" callout and arrow), and "VIEW / EDIT PROFILE" (purple). A footer contains links for About Us, Terms & Conditions, Refund & Cancellation Policy, Contact Us, Membership Flow, Privacy Policy, and Memberships Pricing. The Windows taskbar at the bottom shows the system tray with a search bar, various application icons, a weather widget showing 13°C, and the date/time 12:18:51 PM on 20-Dec-22.

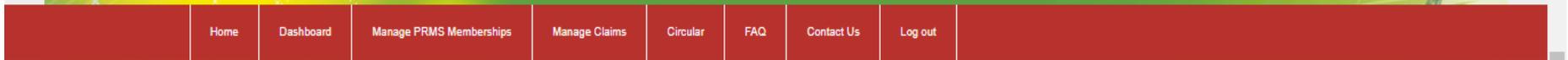
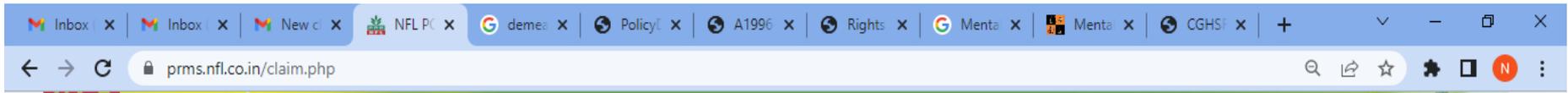
CLICK ON NEW CLAIM REQUEST

The screenshot shows the NFL PRMS portal interface. At the top, the NFL logo and name are displayed. Below the logo is a navigation menu with options: Home, Dashboard, Manage PRMS Memberships, Manage Claims, Circular, FAQ, Contact Us, and Log out. The main content area features a 'Welcome' message followed by a user profile section with fields for Name and Employee No. A prominent 'Click here' text with an arrow points to a red button labeled 'NEW CLAIM REQUEST', which is circled in red. Below this is a table with the following data:

CLAIM ID	OPD PAYABLE	PHC PAYABLE	NET PAYABLE	REQUEST DATE	STATUS	COMMENT
3008221	₹12500	₹5000	₹17500	2022-AUG-30	COMPLETED, PAYMENT DONE	

At the bottom of the page, there is a footer with links: About Us | Terms & Conditions | Refund & Cancellation Policy | Contact Us | Membership Flow | Privacy Policy | Memberships Pricing. The browser's address bar shows the URL: https://prms.nfl.co.in/claim.php. The Windows taskbar at the bottom indicates the system time as 12:19:06 PM on 20-Dec-22.

ENTER YOUR MEDICAL EXPENSES



OPD Claim

(A)
I have incurred expenditure of Rs. Rupees

amount in word towards OPD expenses for the half year (Year) as per following details:

i.Consultation Charges

← Enter Consultation Charges

ii.Medicines

← Enter Medicine Amount

iii.Test Charges etc.

← Enter Test Charges etc.

Total

(B)

I have also incurred expenditure of Rs. Rupees

towards Preventive Health Check-up for self.



ENTER YOUR PHC EXPENSES

Inbox (3) - emailtonfi@gmail.com | Inbox (4) - mamta.singh@nfl.co.in | Inbox - prms@nfl.co.in - National | NFL POST RETIREMENT MEDICAL

prms.nfl.co.in/claim.php

Enter PHC

ii.Medicines

iii.Test Charges etc.

Total

Your OPD limit is ₹10000. You have claimed ₹833 and your remaining OPD balance is ₹9167. Any amount more than ₹9167 will not approve.

(B)

i have also incurred expenditure of Rs. Rupees

towards Preventive Health Check-up for self.

Your Preventive Health Check-up limit is ₹2500. You have claimed ₹2500 and your remaining PHC balance is ₹0. Any amount more than ₹0 will not approve.

1. Upload existing life certificate

Note: - The certificate is to be completed by gazette officer/registered medical practitioner with registration number or bank manager with seal.

Choose file No file chosen

2. Upload Bank Cancelled cheque scanned copy or Bank passbook scan copy

Add More Files

I am eligible for reimbursement of above claimed OPD and Preventive Health Check-up medical expenditure as per notified NFL Post-Retirement Medical Scheme. The claimed amount may please be reimbursed and transferred to my bank account, as per the details given above. The cancelled Cheque & Life Certificate are attached.

It is also certified that above claimed bills will be retained by me for future reference for verification, if required.

I have checked the data/I have checked and made the necessary correction.

SUBMIT

About Us | Terms & Conditions | Refund & Cancellation Policy | Contact Us | Membership Flow | Privacy Policy | Memberships Pricing

Type here to search

19°C

ENG

1:30:59 PM
20-Dec-22

UPLOAD EXISTENCE CERTIFICATE

The screenshot shows a web browser window with the URL `prms.nfl.co.in/claim.php`. The page content includes a form with the following elements:

- A header section labeled **(B)**.
- A text input field containing a redacted name, followed by the text "have also incurred expenditure of Rs." and a numeric input field containing a redacted value and a "X" icon, and the word "Rupees".
- A text input field containing a redacted amount, followed by the text "towards Preventive Health Check-up for self."
- A red-bordered warning box: "Your Preventive Health Check-up limit is ₹2500. You have claimed ₹2500 and your remaning PHC balance is ₹0. Any amount more than ₹0 will not approve."
- A section titled "1. Upload existing/life certificate" with a **Note**: "The certificate is to be completed by gazette officer/registered medical practitioner with registration number or bank manager with seal."
- A file upload button labeled "Choose file" with the filename "claim (6).pdf". A black arrow points to this button with the text "Upload Existence Certificate here".
- A section titled "2. Upload Bank Cancelled cheque scanned copy or Bank passbook scan copy".
- An "Add More Files" button with a black arrow pointing to it.
- Three checked checkboxes with their respective text:
 - I am eligible for reimbursement of above claimed OPD and Preventive Health Check-up medical expenditure as per notified NFL Post-Retirement Medical Scheme. The claimed amount may please be reimbursed and transferred to my bank account, as per the details given above. The cancelled Cheque & Life Certificate are attached.
 - It is also certified that above claimed bills will be retained by me for future reference for verification, if required.
 - I have checked the data/I have checked and made the necessary correction.
- A red "SUBMIT" button.

The footer of the page contains navigation links: "About Us | Terms & Conditions | Refund & Cancellation Policy | Contact Us | Membership Flow | Privacy Policy | Memberships Pricing". The Windows taskbar at the bottom shows the time as 1:32:45 PM on 20-Dec-22.

CLICK ON SUBMIT BUTTON

The screenshot shows a web browser window with the URL `prms.nfl.co.in/claim.php`. The page content includes:

- A header section labeled **(B)**.
- A form field for the amount claimed, showing "25" with a red 'X' over it, followed by "Rupees".
- A text field for the purpose of the claim, showing "only" and "towards Preventive Health Check-up for self."
- A red-bordered message box: "Your Preventive Health Check-up limit is ₹2500. You have claimed ₹2500 and your remaining PHC balance is ₹0. Any amount more than ₹0 will not approve."
- A section titled "1. Upload existing/life certificate" with a note: "The certificate is to be completed by gazette officer/registered medical practitioner with registration number or bank manager with seal." Below this is a file upload button labeled "Choose file" with the filename "claim (6).pdf".
- A section titled "2. Upload Bank Cancelled cheque scanned copy or Bank passbook scan copy" with an "Add More Files" button.
- Three checked checkboxes:
 - I am eligible for reimbursement of above claimed OPD and Preventive Health Check-up medical expenditure as per notified NFL Post-Retirement Medical Scheme. The claimed amount may please be reimbursed and transferred to my bank account, as per the details given above. The cancelled Cheque & Life Certificate are attached.
 - It is also certified that above claimed bills will be retained by me for future reference for verification, if required.
 - I have checked the data/I have checked and made the necessary correction.
- A "Submit" button circled in red, with an arrow pointing to it from the word "Submit" written in a large font.
- A footer with navigation links: "About Us | Terms & Conditions | Refund & Cancellation Policy | Contact Us | Membership Flow | Privacy Policy | Memberships Pricing".
- A Windows taskbar at the bottom showing the search bar, system tray, and various application icons.

VIEW YOU LODGED CLAIM

Claim - 20122212756

Print

Personal and Profile Information	
Personal and Profile Information	CORPORATE OFFICE NOIDA
Date of retirement	2020-06-02 00:00:00
Pay Scale	XXXX
Name	XXXXXXXXXX
Employee number	XXXXXX
Designation Last Held	XXXXXX

(A) XXXXX RA have incurred expenditure of XXXXXXXX (Yearly) towards OPD expenses for the Jan-Jun (Year) 2021 as per following details:

i.Consultation Charges	XXXX
ii.Medicines	XXXX
iii.Test Charges etc.	XXXX
Total.	XXXX

(B) XXXXX RA have also incurred expenditure of XXXXXXXX for Preventive Health Check-up for self.

THANK YOU!!!!